

SIGNING YOUR POWER OF ATTORNEY



Print your Power of Attorney on A4 paper. It is better if it is printed double sided, but this is not compulsory.

If you don't have a good printer you may be able to print it at your local library, stationer or Officeworks.

Carefully read the document to make sure you fully understand it and that it is what you want.



If there are any errors such as names, or if you have changed your mind then you can return to [Wise Attorney](#) in the next 30 days and make those changes. Do not handwrite any changes to the document except with the help of your authorised witness.



You need to see a Justice of the Peace or lawyer to witness you signing the Power of Attorney. you will find information about your local Justices and when they are available if you search on the internet for the name of your council and the words Justice of the Peace.

Take the printed unsigned document with you and at least two items to prove your identity. It is best if at least one of these has your photo on it.



The Justice of the Peace will ask you to sign first. It is not a legal requirement for you to sign or initial each page. We recommend it though as it is such an important document and to reduce the risk of anyone changing the document later.

Sign with your usual signature for important documents such as for the bank or on Government forms. Date the document for that day – even if

your Attorneys will not be signing until another day.



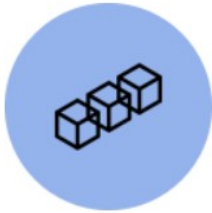
The Justice of the Peace will then sign after you and add their official stamp to the document.

Your Attorneys then sign document. They may come with you to see the Justice of the Peace. They don't need to come with you as they don't need an authorised witness to their signatures.



They may sign on the same day or at a later date. They don't have to sign together.

The date each signs doesn't matter. Just don't leave it too long as the Power of Attorney isn't fully legal until they have signed.



Remember the sequence:

1. First, you sign.
2. Second, the authorised witness signs.
3. Third, your Attorneys sign.



Keep the original document somewhere safe and make sure that your Attorneys know where it is kept.

It is good practice to get photocopies of the fully signed document and to have a Justice of the Peace certify that they are true copies. Then you can give a copy to each of your Attorneys.

Do not send a signed copy of the Power of Attorney back to us.

Information for your Attorney

You may also complete the Seniors Personal Record Book. This is available from <https://www.compass.info/resources/resource/personal-record-book/> Or you can search the Compass website for this book. Anyone can use it to help keep all your important information together in one place. They discourage you from recording passwords in the book. If you don't do this, then we suggest you at least include information about who knows the passwords or has a list of them.